

School of Technology

Council of the School

2.00 p.m. on Friday, 2 May 2014

Board Room, Department of Engineering, Trumpington Street

UNRESERVED MINUTES

- Present: Professor Richard Prager (Chairman)
Professor Dame Ann Dowling
Professor Nigel Slater
Professor Christoph Loch
Professor Robert Mair
Professor Lisa Hall
Professor Gishan Dissanaiké
Professor David Cebon
Professor Nick Collings
Professor Sir Mike Gregory
Professor Jan Maciejowski
Professor John Robertson
Dr Simon Guest (School observer)
Dr James Moultrie (School observer)
Professor Richard Penty (School observer)
Dr Shui Lam (Secretary)
Mr Matt Burgess (School Finance Manager)
Ms Rachael Tuley (Assistant Secretary)
Miss Yi-Jun Lin (Administrative Secretary)
- In Attendance: Professor Steve Young, Ms Sarah Botcherby, Ms Georgina Cannon
- Apologies: Professor Andy Hopper, Mrs Polly Courtice, Professor Mike Gordon, Professor David Cardwell (School observer), Mr Devang Agrawal (Undergraduate Student Representative), Ms Nicole Weckman (Graduate Student Representative), Professor Mark Blamire (School observer)

Declarations of interest

There were no declarations of interest.

1. Minutes

The unreserved minutes of the meeting held on 28 February 2014 were approved and signed.

Matters arising

There were no other matters arising than those minuted here.

Chairman's report/Departmental updates

There was no Chairman's report or departmental updates.

2. Principal business

2.1 New Allocations and Savings for 2014-15

Papers **T/14/25** and **T/14/26** are extracts from RMC papers considering 2014-15 supplementary allocations and non-recurrent awards for College Graduate Fee costs respectively.

RMC agreed to make the following recurrent supplementary awards to the School from 2014/15:

- RDM Allocation: £534k
- UG Overseas Fees Allocation: £157k

During the last planning round, the School requested a recurrent allocation of £103k relating to Advance Computer Science premium fees, however no agreement was reached at the most recent RMC, regarding treatment of income from premium fees. PRAO will be issuing further guidance regarding requests for supplementary allocations beyond RDM awards, after which RMC will consider the matter again.

RMC also agreed a further non-recurrent award of £248k, representing 50% of the School's estimated exposure to College Graduate Fees for RCUK students.

Paper **T/14/27** suggests approaches for apportioning new awards across departments in 2014/15. Appendix A details the departmental split of the 2012-13 RAM; RAM outputs are proposed as a driver for allocating the School's RDM funds, consistent with previous years.

Paper **T/14/28** details the School's savings strategy agreed during PR13 and proposes approaches for apportioning savings targets across departments in 2014/15.

Proposals for apportioning allocations and savings across departments were approved, for 2014-15 budget purposes.

It was noted that the School's RAM surplus continues to grow, despite significant allocations from the PRC via the RAM Distribution Model in recent years. In steady state the RDM has been designed to ensure that Schools in surplus (and those in deficit) tend towards the model's tolerance threshold. However exceptional growth in research income and student fees in recent years in the School of Technology appear to have more than compensated for the impact of additional allocations received. The Pro-Vice-Chancellor (Planning and Resources) commented that the time constant for the RDM was expected to be around 10 years for convergence.

2.2 CJBS Prodigy Scheme

At its meeting on 5 March 2014, the University's Finance Committee approved the CJBS Prodigy Scheme for providing loans to MBA students. CJBS will make an initial investment of £900k to pump-prime the scheme for its intake.

The School has been given the opportunity to invest in the scheme by making a loan to CJBS for £900k at an interest rate of 4%, as detailed in Paper **T/14/29**.

Paper **T/14/30** was presented to the Finance Committee and details the rationale for the Prodigy scheme, as well as the way it will work in practice.

The Council of the School approved the School's loan to Judge Business School (at a rate of 4%) for the CJBS Prodigy Scheme, subject to the mutual agreement of a detailed repayment schedule.

2.3 BIS: a Consultation on Proposals for Long-Term Capital Investment in Science and Research

The BIS consultation has been launched on 25 April 2014, and is available at https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/306046/bis-14-757-consultation-on-proposals-for-long-term-capital-investment-in-science-and-research.pdf

This is an excellent opportunity to propose to BIS investment plans for the future health of the UK science and research infrastructure.

A note (Paper **T/14/31**) is attached of a pre-consultation meeting between the University and the EPSRC.

The Council of the School encouraged Heads of Department to engage with this consultation paper, with the responses to be sent to Dr Hedges, copied to the Secretary. The overall response from the University will be written by Professor Gladden, Professor Young, Dr Hedges and Dr Edwards.

3. Other Substantive Business

3.1 Governance Committee Structure

The Head of School has proposed a change of Committee structure from the current set up (as illustrated in Paper **T/14/32**) to a flatter structure (as illustrated in Paper **T/14/33**).

In response to the new central IT governance in the University, a new School Committee, the IT strategy Committee, will be created, reporting directly to the Council of the School (Paper **T/14/34**). The IT Advisory Group will report to the IT Strategy Committee.

The IT Strategic Committee will be advising the Head of School in the central ISC (Information Strategy Committee) and the IT Advisory Group will deal with the more operational matters.

The Council of the School approved the proposed change of Committee structure and the establishment of the IT Strategy Committee with the terms of reference as detailed in the paper.

3.2 March 2014 CDT Award: Sensor Technologies and Application

An additional CDT within the School was awarded in March 2014. Enclosed is the documentation relating to the proposed M.Res. course in Sensor Technologies and Application (Paper **T/14/35**).

For their part, the Council of the School approved the proposed M.Res. course, subject to the approval of the Degree Committee.

3.3 MPhil in Machine Learning, Speech and Language Technology

A proposal to establish a new MPhil in machine learning, speech and language technology is detailed in Paper **T/14/36**. The Faculty Board of Engineering will consider this proposal on 12 May 2014.

For their part, the Council of the School approved the proposed M.Phil., subject to the approval of Faculty Board and Degree Committee.

4. Straightforward and Reported Business

4.1 College Graduate Fee

Discussions with the Colleges on introducing a composite fee from 2015-16 have continued. Paper **T/14/37** gives the most recent developments. The PRC and the Bursar's fees sub-committee has approved the paper.

The next step is to obtain approval from the University Council and Colleges Committee.

The Council of the School noted the paper.

4.2 Naming the JBS Building

The Monument Trust has now generously agreed to donate £8 million to the University towards the development of the Old Addenbrooke's site, including the construction and fit-out of a new building, for Cambridge Judge Business School. In recognition of this gift and previous gifts from the Trust it is proposed to name the new building the Simon Sainsbury Centre. See paper **T/14/38**.

The Head of School has approved the name on behalf of the School of Technology.

The Council of the School noted the name of the new building.

4.3 *EPSRC Centres of Doctoral Training (CDTs)**

A new round of CDT awards was announced in March 2014, the complete list of CDTs hosted (in whole or part) by the School of Technology and the School of the Physical Sciences are as detailed in the attached paper (**T/14/39**).

The list was noted.

5. *Minutes of other committees**

Needs Committee	22 April 2014	T/14/40
Graduate School Committee	07 March 2014	T/14/41

The minutes were received.

6. Any other business

There was no other business.

6.1 Proposed dates for meetings in 2014-15

Proposed dates for the 2014-15 Council of the School meetings are detailed in Paper **T/14/42**.

The Council of the School noted the dates.

Dates of Future Meetings 2013-14

2.00 p.m. in FW11, Computer Laboratory:
Friday, 06 June 2014