
The 136th meeting of the Council of the School of Technology was held at 2.00 p.m. on Friday 25 January 2013 in the Board Room, Department of Engineering, Trumpington Street.

Present: Professor Howard Chase (Chairman)
Professor Dame Ann Dowling
Professor Andy Hopper
Professor Christoph Loch
Mrs Polly Courtice
Professor Neil Dodgson
Professor Alan Hughes
Professor Sir Mike Gregory
Professor Robin Langley
Professor Nick Collings
Dr Simon Guest (School observer)
Mr Tanvir Shams Quereshi (Graduate Student Representative)
Dr Shui Lam (Secretary)
Mr Matt Burgess (School Finance Manager)
Ms Rachael Tuley (Assistant Secretary)
Miss Yi-Jun Lin (Temp Administrative Secretary)

Apologies: Professor Nigel Slater; Professor Chris Lowe; Professor Lisa Hall; Professor Robert Mair; Professor Bill Milne; Professor Jan Maciejowski; Professor Lindsay Greer (School Observer); Professor David Cardwell (School observer); Professor Steve Young

UNRESERVED BUSINESS

DECLARATIONS OF INTEREST

There were no declarations of interest.

2323 MINUTES

The unconfirmed unreserved minutes of the Council of the School of Technology held on Friday 23 November 2012 were approved and signed.

2324 MATTERS ARISING

There were no matters arising.

2325 CHAIRMAN'S REPORT

The Chairman highlighted the following items:

- New Year Honours: Dr David Cleevely was congratulated on his award of CBE for his outstanding contribution to technology and innovation.
- Open Access: a draft framework has recently been approved
- Matters arising from the Planning Meeting, with reference to admissions; development of new Master's courses; the relationship between the Engineering Department's Language Unit and the University's Language Centre; affiliated staff in Executive and Professional Education; library affiliation; industrial income for research and FEC rates; space for research activities; reserves; an additional £507k for the School arising from this year's RAM Distribution Model and increased income from undergraduate overseas fees.

2326 DEPARTMENT UPDATES

T/13/1	CPSL Annual Report for August 2011 – July 2012
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Paper T/13/1 is the CPSL Annual Report for August 2011 – July 2012.

The Council of the School noted the Report and expressed satisfaction of the progress reported therein.

2327 COUNCIL OF THE SCHOOL MEMBERSHIP

T/13/2	Office note: Membership of the Council of the School of Technology
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At the meeting, the Council of the School continued its standard practice of co-opting the Heads of Division in Engineering to the Council of the School for two years, from 1 January 2013.

It was also reported that there was an undergraduate representative vacancy in the Council of the School. Mr Matthew Ireland is the elected member of the Faculty Board of Computer Science and Technology and the Chairman would like the Council of the School to co-opt him as an observer. The Council of the School agreed to co-opt Mr Ireland as an observer.

2328 NEEDS COMMITTEE

The unconfirmed unreserved minutes of the Needs Committee held on Tuesday 11 January 2013 were circulated. The Chairman highlighted the following items:

A. EDUCATION

ITEM N1490 TAKEN FROM THE NEEDS COMMITTEE OF 11 JANUARY 2013

2329 GRADUATE SCHOOL COMMITTEE

T/13/3 (NC/13/1)	Unconfirmed minutes of the meeting held on 30 November 2012
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The unconfirmed minutes of the Graduate School Committee meeting held on 30 November 2012 are as in Paper T/13/3.

The Needs Committee noted the pleasing increase across Departments with regard to completion rates and had no further comments to make on the minutes.

The Assistant Secretary referred to the increase in completion rates across the School and to the outstanding issue of College Graduate fees.

2330 POSTGRADUATE TAUGHT EXPERIENCE SURVEY (PTES) REPORT 2012

T/13/4	Report on the results for the 2012 Postgraduate Taught Experience Survey
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Paper T/13/4 contains the PTES Report for 2012. The Graduate School Committee will be considering the Paper in detail on 1 February 2013. At this stage, the report is for information only, until the Council has received input from the Graduate School Committee and possibly comments from Faculty Boards and Degree Committees.

It was noted that the Report contains inaccurate data and that a revised version will be available in the coming weeks.

B. ESTATE

ITEM N1491 TAKEN FROM THE NEEDS COMMITTEE OF 11 JANUARY 2013

2331 CAMBRIDGE ENGINEERING GRAPHENE CENTRE

T/13/5 (NC/13/2)	Application, issued by the Department of Engineering, to refurbish Greenwich House to provide space for the Cambridge Graphene Centre Labs
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It was reported that the Department of Engineering has requested refurbishment of Greenwich House to create the initial location for the new Cambridge Graphene Centre Labs; the project having recently received substantial funding from EPSRC and the EU. The cost was likely to be £1-2m, but no arrangement has been discussed as yet as to how the costs will be split between the centre, the School and the Department.

The Needs Committee noted the application, which has been supported by the Head of School and was sent to the Resource Allocation Committee before Christmas.

The Council of the School noted the application.

C. MISCELLANEOUS

2332 HEALTH AND SAFETY MATTERS

There were no items to discuss.

2333 RISK ASSESSMENT

There were no items to discuss.

2334 ANY OTHER BUSINESS

There was no other business.

2335 DATES OF MEETINGS

The meetings of the Council of the School will be:

Council of the School of Technology Dates for 2011-12		
Fridays at 2:00 pm	Venue	Room Booked
01 March 2013	CEB	Boardroom
03 May 2013	Engineering	Boardroom
07 June 2013	Computer Laboratory	FW11

School of Technology,
30 January 2013