

Confidential: Meeting 168**School of Technology****Council of the School****2.00 p.m. on Friday, 11 May 2018****UNRESERVED NOTE**

The Chairman cancelled the meeting of the Council of the School scheduled to take place on 11 May 2018 and the papers of the following items were circulated and approved by circulation:

Matters arising

The Head of Department of Engineering, Professor Cardwell, would be stepping down as Head of Department to take up the new role of Pro-Vice-Chancellor (Strategy and Planning) of the University. The Faculty Board of Engineering would be considering the membership of a Search Committee for Head of Department at the meeting on 14 May 2018.

1. Principal business**1.1. Academic Recruitment**

In the Joint Report of the Council and the General Board on arrangements for non-Professorial academic recruitment

<https://www.admin.cam.ac.uk/reporter/2017-18/weekly/6496/section5.shtml>

The proposals establish an overall procedural framework for academic recruitment that would apply to all established non-Professorial academic staff currently made by Appointments Committees, with effect from 1 June 2018. Appointments Committees (as constituted in Statutes and Ordinances) will be replaced by Selection Committees.

By circulation, the Council of the School approved a transitional arrangement from 1 June 2018 for a short period (no more than 6 months) to allow the School to propose a new School process for academic recruitment for the longer term. The proposed transitional arrangement will be essentially a continuation of the current recruitment arrangement. The Council of the School expects all Faculty Appointments Committees to operate as at present during the transitional period. Administratively, the School will publish the membership of the Selection Committees on the School's website during the transitional period.

It is expected that a proposal for the longer term School process will be considered by the Council of the School at the next meeting on 15 June 2018.

The transitional period will end on a date set by the Council of the School when it approves the new School process.

1.2. New Allocations and Savings for 2018-19

Paper **T/18/21** is an extract from the RMC draft minutes considering 2018-19 supplementary allocations.

The Resource Management Committee (RMC) has agreed to make a recommendation to allocate the following additional recurrent amounts to the School from 2018-19:

- RDM Allocation: £175k
- MPhil Biotechnology (from 2018-19): £130k

Paper **T/18/22** suggests approaches for apportioning new awards across Departments in 2018-19. Appendix A details the departmental split of the 2016-17 RAM; RAM outputs are proposed as a driver for allocating the School's RDM funds, consistent with previous years. Appendix B is a recent RMC paper detailing the new Income Incentivisation Model, with Appendix C showing draft calculations of this model.

The Council of the School approved the recommendation from the Needs Committee on the Chest allocations in Option A:

	2016-17 RAM surplus/(deficit) £k	2018-19 Allocation £k
ENG	5,105	166
CEB	(204)	(7)
COMP LAB	788	26
JBS (Inc CBR)	(300)	(10)
TOTAL Chest	5,389	175
CISL ¹	(131)	
Total SoT	5,258	

Paper **T/18/23** details the School's savings strategy agreed during Planning Round 2017 (PR17) and proposes approaches for apportioning savings targets across departments in 2018-19. This was approved by the Council of the School by circulation:

¹ CISL receives no Chest allocation so is excluded from the RDM apportionment calculation.

	Savings Targets 2018-19 £k
School	300
ENG	305
CEB	59
COMP LAB	74
JBS (Inc CBR)	22
CISL ¹	0
Total SoT	760

1.3. Strategic Research Review: The Judge Business School

The General Board has established a programme of strategic research reviews of Departments. The Review of the Judge Business School took place on 28 and 29 November 2017. The Review report (Paper **T/18/24**) and the departmental response (Paper **T/18/25**) have been considered by the General Board and noted by the Council of the School.

1.4. Report to the Undergraduate Admissions Committee, 2018

The Council of the School approved the report (Paper **T/18/26**) for submission to the Undergraduate Admissions Committee subject to adding two rows to the current plan on page 6 to read as:

Current Plan

Numbers are headcount (at this level = 1.00 FTE)	Actual 2017/18	Plan 2018/19	Plan 2019/20	Plan 2020/21	Plan 2021/22
Engineering (ALL)*	348	350	350	355	355
Engineering Tripos*	324	327	327	327	327
Chemical Engineering via Engineering	24	23	23	28	28
Computer Science Tripos	104	100	100	100	100

* 10 more Engineering entries from 2018-19 into the second year of the Engineering Tripos under the new Cambridge – Hong Kong University scheme.

2. Straightforward Business

2.1. Risk Assessment

The Head of School has assessed the risks of decisions made and decided no additional risks need to be added to the risk register.

2.2. ***Minutes of other committees

Needs Committee	1 May 2018	T/18/27
Graduate School Committee	27 April 2018	T/18/28

3. **Dates of Future Meetings 2017-18 and 2018-19**

2.00 p.m. in FW11, Computer Laboratory:
Friday, 15 June 2018

2.00 p.m. in Board Room, Department of Engineering:
Friday, 19 October 2018

2.00 p.m. in Room W2.01, Judge Business School:
Friday, 23 November 2018

2.00 p.m. in Board Room, Department of Engineering:
Friday, 01 February 2019

2.00 p.m. in Board Room (West Cambridge site), Department of Chemical Engineering and Biotechnology:
Friday, 08 March 2019

2.00 p.m. in Board Room, Department of Engineering:
Friday, 10 May 2019

2.00 p.m. in FW11, Computer Laboratory:
Friday, 14 June 2019