

School of Technology

Council of the School

2.00 p.m. on Friday, 15 June 2018

Room FW11, the Computer Laboratory

UNRESERVED MINUTES

- Present: Professor Richard Prager (Chairman)
Professor John Dennis
Professor Ann Copestake
Professor Christoph Loch
Dame Polly Courtice
Dr Alice Hutchings
Professor Lisa Hall
Professor Robin Langley
Professor Tim Minshall
Ms Eva Agapaki (Graduate Student Representative)
Dr James Moultrie (School observer)
Professor Simon Moore (School observer)
Dr Shui Lam (Secretary)
Ms Joanna Walmsley (Acting School Finance Manager)
- In Attendance: Professor Graham Virgo and Ms Catherine Fage for item 3.1, Ms Jessica Rose, Ms Tracy Brooks
- Apologies: Professor David Cardwell, Professor Ross Anderson, Professor Alan Blackwell, Dr Vincent Mak, Professor Stewart Cant, Professor Sir Mark Welland (sabbatical), Professor Simon Guest, Professor Bill Byrne, Dr Claire Barlow (School observer), Ms Yi-Jun Lin (Administrative Secretary)

Declarations of interest

There was no declaration of interest.

1. Minutes

The unreserved minutes of the meeting held on 9 March 2018 were approved. The note of the cancelled meeting scheduled to be held on 11 May 2018 was attached for information (Paper **T/18/29**).

Matters arising

There were no matters arising other than those minuted here.

Chairman's report/Departmental updates

The Chair reported on the senior academic promotions in the School. It was also reported that the JBS had been accredited by EQUIS for the next five years with a strong recommendation.

2. Starred items

The starred items were approved.

3. Principal business

3.1 Education Space at Cambridge

Professor Graham Virgo, the Pro-Vice-Chancellor (Education) and Ms Catherine Fage attended the meeting to discuss ongoing work to develop and promote the University's vision for education space. Professor Virgo discussed the need to make more efficient use of existing assets. He said that we have the lowest teaching space utilisation rate in the UK HE sector. There are operational challenges (e.g. the lack of a scheduling data and modelling tools), design and condition issues (e.g. low quality spaces in the Sidgwick site lecture block) and poor user experiences.

The Programme Board for Education Space has been working to

- promote, and facilitate progress, towards the University's vision of high quality education space;
- capture data to model academic needs to enable effective management and development of the estate;
- develop compelling, user-focused systems to manage room-booking and scheduling across the University; and to
- encourage a culture of sharing educational spaces.

The Council of the School was encouraged to find out more at:

www.educationspace.cam.ac.uk

Professor Loch reported that the JBS was already operating a timetabling and room booking system, but the more difficult issues related to the culture of the academic community and the times at which they preferred to lecture. There was also the question of who or which programme would get priority for the use of a room if conflicting demand arose.

3.2 Proposal for a Cambridge Peking University collaboration

At the meeting, it was reported that the JBS would like to lead on an international collaboration with Peking University's HSBC Business School (PHBS). Preliminary discussions with PHBS, the Shenzhen Municipal Government, the Pro-Vice-Chancellors and several Colleges have suggested a collaboration of roughly the following type.

1. A Joint Venture (JV) to be established (50:50 between Cambridge and PHBS);
2. The JV could house shared activities in executive education.
3. This would facilitate contact with high-tech companies in Shenzhen and develop case studies and research collaborations.
4. The JV could assist with the operational logistics of JBS's Global Executive MBA in China (see the next item).
5. The JV would then explore developing other education offerings with PHBS.

Professor Dennis reported that he too was approached by Shenzhen University to form a strategic relationship with CEB, and therefore, he would welcome central oversight of collaborations with China so that it would be easier to seek advice.

The School agreed to support the proposal (Paper **T/18/30**) to support the General Board's proposal that a committee be formed to evaluate the Joint Venture project on the behalf of the University, in line with the approach taken to evaluate the Cambridge Nanjing Joint Venture. It was understood that, if appropriate, the General Board would be asked to approve the entering into formal negotiation between the JBS and the Shenzhen Municipal Government.

3.3 Global Executive MBA

It was reported that an important part of the Joint Venture relating to item 3.2 was the Global Executive MBA (EMBA) to be delivered in Shenzhen, China. The proposed course is described in Paper **T/18/31**.

Professor Loch reported that although the proposed collaboration will enable the extension of the current EMBA programme to China (Shenzhen), the Global EMBA degree will remain a University of Cambridge degree fully within the control of the Faculty Board of Business and Management and its Degree Committee. The part-time Masters degree is regularly reviewed and is currently ranked in the top 15 EMBA's globally.

In essence there would be three streams of the EMBA: two in Cambridge and one in China. The core teaching would be the same, taught by academics from the JBS. The electives would be different with the Global EMBA focusing more on the Chinese markets. Some Colleges have been consulted and expressed an interest.

The Faculty Board of Business and Management has approved the proposal in principle. The Technology Graduate School Committee has considered the proposal, and raised some points which will need to be addressed. Therefore, it was agreed that a small working group be formed to resolve these issues.

The Council of the School agreed to support the proposal subject to the working group resolving the issues satisfactorily.

3.4 Academic Recruitment

At the meeting, it was reported that the Council and the General Board have approved new arrangements for non-Professorial academic recruitment

<https://www.admin.cam.ac.uk/reporter/2017-18/weekly/6496/section5.shtml>

The proposals establish an overall procedural framework for academic recruitment for all established non-Professorial academic staff. These appointments are currently made by Appointments Committees. As a result, with effect from 1 June 2018, Appointments Committees (as constituted in Statutes and Ordinances) have been replaced by Selection Committees.

The Council of the School agreed, by circulation, to approve a transitional arrangement from 1 June 2018 for a short period (no more than 6 months) to allow the School to propose a new School process for academic recruitment for the longer term. The transitional arrangement was essentially a continuation of the current recruitment arrangement.

Paper **T/18/32** contains a proposal for the longer-term School academic recruitment process, which has been considered and supported by the School's HR Committee and the School's HR departmental administrators. Therefore, the Council of the School approved the proposal with an effective date of 1 August 2018.

4. Other Substantive Business

4.1 UEF allocations 2018-19

Further to discussions regarding new allocations and savings for 2018-19 at the last meeting of the Needs Committee, Paper **T/18/33** has been prepared, showing detailed departmental UEF allocations for the Departments for 2018-19. This is, of course, subject to approval of the Grace of the Budget Report 2018-19:

<https://www.admin.cam.ac.uk/reporter/2017-18/weekly/6508/section4.shtml#heading2-15>

The Council of the School approved the paper on the recommendation of the Needs Committee.

4.2 IRC Energy@Cambridge: Memorandum of Understanding

Energy@Cambridge was established by the Research Policy Committee as a Strategic Research Initiative in 2011 and involves academics from five Schools. It has been reviewed and subsequently established as an Interdisciplinary Research Centre (IRC) from October 2017.

Paper **T/18/34** contains a Memorandum of Understanding which describes how the IRC will be managed. The Council of the School of Technology agreed to approve the MoU as a contributing School.

4.3 Prodigy Loan Scheme 2018 Intake

At the meeting, it was reported that the Needs Committee has approved Paper **T/18/35** which proposes that £500k be made available to JBS to cover its investment requirement for the 2018 intake. This will increase the aggregate loan value to £2,278k. This follows the decision of the Council of the School that the School should not increase the total lending beyond £3m. It was noted that this would be the last such request from the JBS.

The Council of the School approved the proposed additional loan.

5. Straightforward Business

5.1 HR Briefing

The HR Business Manager reported on Paper **T/18/36**, and highlighted that there was a shortage of SAP mentors from the School of Technology.

5.2 *Minutes of other committees**

Needs Committee	05 June 2018	T/18/37
Research Committee	14 May 2018	T/18/38
IT Strategy Committee	16 May 2018	T/18/39

7. Risk Assessment

The Council of the School did not add any additional item to the risk register.

8. Any other business

There was no other business.

9. Dates of Future Meetings 2018-19

2.00 p.m. in Board Room, Department of Engineering:
Friday, 19 October 2018

2.00 p.m. in Room W2.01, Judge Business School:
Friday, 23 November 2018

2.00 p.m. in Board Room, Department of Engineering:
Friday, 01 February 2019

2.00 p.m. in Board Room (West Cambridge site), Department of Chemical
Engineering and Biotechnology:
Friday, 08 March 2019

2.00 p.m. in Board Room, Department of Engineering:
Friday, 10 May 2019

2.00 p.m. in FW11, Computer Laboratory:
Friday, 14 June 2019